

St. Luke's Episcopal Church Scholarship Application

INTENT

The Outreach Committee of St. Luke's Episcopal Church has established a permanent scholarship fund to aid and assist people who desire to continue their education but who cannot because of their economic situation. The scholarship is for those wanting to pursue an undergraduate degree or certification in a designated curriculum of no less than two semesters. Available to any resident of Buncombe County who has been accepted by a postsecondary institution accredited by the United States Department of Education, the scholarship is intended for both high school seniors and adults wishing to seek a degree.

AMOUNT

Each individual stipend will be up to the amount of \$1000 per year and will be paid to the chosen school. Schools will have an agreement to return the full or prorated amount of the award should the student fail to complete the year of study for which the stipend was awarded.

EXPECTATIONS

The Scholarship Subcommittee reserves the right to expect and insist upon regular attendance at classes, consistent with the rules and requirements of the chosen school, maintain a grade point average of 2.75 and not be on disciplinary or academic probation. Renewal of the scholarship will be offered after confirmation of these criteria by both an academic advisor and faculty member.

APPLICATION AND SELECTION PROCESS

To apply, students must submit this application with required attachments to the scholarship email at stlukesscholarship@gmail.com by **11:59 PM May 1, 2018** (see application checklist). The application is available as a PDF file on the webpage in order to expedite the application process. When submitting the multiple attachments each file name should begin with the applicants last name followed by the last 3 digits of the social security number and the title of the document. For example, Bob Jones with the last 3 social security digits of 123 would submit the following files:

Jones123application (this includes p.3,4,5,6 of this file)

Jones123academicinformationform (p. 7 of this file, scanned with official signature)

Jones123essay (p. 8 of this file or a separate electronic form)

Jones123references (p. 9 of this file)

Jones123parenttax2013 (scanned)

Jones123parenttax2014 (scanned)

Jones123studenttax2013 (scanned)
Jones123studenttax2014 (scanned)
Jones123transcript (scanned or in electronic form)
Jones123officialtestscores (scanned or in electronic form)

Students must notify the Scholarship Committee of the receipt of any other educational grants or scholarship assistance as soon as the student receives notification of those awards.

Scholarship recipients will be selected on an objective basis using academic criteria. Financial need and motivation will be determined by the committee using information from this application, **therefore applications without complete Federal and NC State tax forms for both 2016 and 2017 will not be considered.**

A personal interview may be required.

NOTIFICATION OF AWARDS

Scholarship recipients and their schools will be notified in June.

PAYMENT OF AWARDS

Payment of the scholarship awards will be made at the beginning of the school year or at the beginning of each semester. Checks will be made payable to the school for the student's account and will be forwarded to the financial aid office. Remaining balances will be returned to St. Luke's Episcopal Church Scholarship Committee.

REPAYMENT

Although there will not be a formal request for repayment of the scholarship funds, each recipient will be asked to consider a donation to the fund when he/she has become gainfully employed.

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Application Checklist

This application will become complete and valid only when you have submitted the following materials to the Scholarship Committee of St. Luke's **by 11:59PM May 1, 2018 to the scholarship email address (stlukesscholarship@gmail.com)**. Paper scholarship applications will be accepted but must meet all requirements of the application checklist in order to be considered.

- _____ Application
- _____ Academic Information Form
- _____ Official Test Scores (or GED Certificate)
- _____ Transcripts
- _____ **3** Recommendation forms in sealed envelopes
- _____ Essay of need
- _____ Financial documents (ALL tax return pages and filings are required)

If you are a dependent please submit:

- **Your parents' 2016 AND 2017 Federal AND State tax returns**
- Plus,**
- **Your own tax returns IF you filed for that same year.**

If you are not a dependent please submit:

- **Your (and spouse if applicable) 2016 AND 2017 Federal AND State tax returns**

_____ Self-Addressed stamped envelope or valid email address (if you wish notification of scholarship recipient)

St. Luke's Episcopal Church
stlukesscholarship@gmail.com
 Scholarship Committee
 219 Chunns Cove Road
 Asheville, NC 28805
 (828) 2542133

St. Luke's Episcopal Church Scholarship Application

Applicant's Information

Name _____

Social Security Number _____ Date of Birth _____

Marital Status _____ Number of Children _____
 Single Married Separated Divorced

Home Address _____
 Street City State Zip

Mailing Address _____
 Street City State Zip

Home Phone Number _____

High School _____
 School Name County School Phone Number

Family Information

Name of Parent 1/guardian: _____

Address: _____
 Street City State Zip Telephone

Occupation _____ Employer _____ **Annual Income \$** _____

Name of Parent 2/guardian: _____

Address: _____
 Street City State Zip Telephone

Occupation _____ Employer _____ **Annual Income \$** _____

Check if Applicable () Parent 1 Deceased () Parent 2 Deceased () Parents separated () Parents Divorced

List below the name and ages of brothers or sisters *if* attending college (include spouse and children if applicable):

	Name	Age	College	Relationship
1.				
2.				
3.				

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Work Experience

Current place of employment _____

Address

Street City State Zip

Telephone _____ Position _____

How long have you held this position? _____

Previous Work Experience (attach additional pages if necessary)

Employer	Position	Dates of Employment	Salary

School Data

Name of postsecondary school's financial office for which applicant's scholarship is requested

_____ 4 Yr. College/University _____

School _____ Community College _____

_____ VocTech _____

Address _____ Other _____

Street

City State Zip

Phone Number of Financial Aid Department or Admission Office _____

Admission status:

Accepted ___ Pending ___ Enrolled ___ Full Time ___ Half Time or more ___ Less than half time ___

Estimated cost of postsecondary school per year _____

Anticipated date of graduation from post secondary program _____

Major field of study applicant plans to pursue _____

**Please notify St. Lukes of any changes in the postsecondary school to which you have applied.*

**St. Luke's Episcopal Church
Scholarship Application**

Community and Personal Activities

List of extracurricular activities (include community organizations, church/synagogue activities, volunteer activities)

Include additional sheets if necessary.

Religious Affiliation

Church/Synagogue

Street Address City State Zip Code
Denomination

Other Awards

Please list below the name and amount of any grants or scholarships that you have been awarded for the coming year. Please attach additional pages as needed.

We also need to be notified of any changes once you have filed your application.

<i>Name of Award</i>	<i>Amount</i>	<i>Granted</i>	<i>Pending</i>

**St. Luke's Episcopal Church
Scholarship Application
ACADEMIC INFORMATION FORM**

APPLICANT'S NAME **SOCIAL SECURITY #**

You must include with this form:

- * An official copy of the most recent high school transcripts
- * A copy of the official standardized college testing scores.

Have the following section completed by the appropriate school official

- *Applicant ranks _____ in a class of _____.
- *Cumulative grade point average is _____ on a _____ scale.
- *AP Test Scores (identify the course for each score)

*PSAT Critical Reading Score _____ PSAT Math Score _____
PSAT Writing Score _____

*SAT Critical Reading Score _____ SAT Math Score _____
SAT Writing Score _____

*ACT Reading Score _____ ACT Math Score _____
ACT Science Score _____ ACT English Score _____
ACT Composite Score _____

*GED _____ (attach copy of certificate in lieu of school official's signature)

I certify this data is from a current official transcript.

 School Official's Signature

Title

 School Official's Address

Street

City

State

Zip

 Telephone Number

 Date

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stlukesscholarship@gmail.com
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Essay

Please write a one page letter to the Scholarship Committee addressing why **you** want to continue your education and why you have financial need. This essay serves as our opportunity to get to know you, your goals, and ambition.

**St. Luke's Episcopal Church
Scholarship Application**

References

List the names of people to whom you are submitting the scholarship recommendation forms. Send the following page to each of the people you have listed and ask them to return the form to St. Lukes in a sealed envelope with a signature across the seal or submit from reference’s email to stlukesscholarship@gmail.com with reference name in Subject line.

1. _____
Name Address (Street) (City) (State) (Zip)

2. _____
Name Address (Street) (City) (State) (Zip)

3. _____
Name Address (Street) (City) (State) (Zip)

In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. Falsification of information may result in termination of any scholarship granted. I also certify that I have read the instructions and will comply with all requests for grade reports, transcripts, notification of other scholarship awards and change in plans, should I receive a scholarship.

Applicant's Signature _____ Date_____

Submit this form with the required enumeration . For example,
Jones123references (p. 9 of this file)

St. Luke's Episcopal Church Scholarship Application

SCHOLARSHIP RECOMMENDATION

Name of Applicant _____

The person listed above has applied for the St. Luke's Scholarship. The individual is enrolled or has been accepted in a degree program. Major factors in the selection of the award winner will be financial need, commitment, leadership qualities and academic excellence.

Your name has been given as a reference. Please give your opinion of the applicant's qualifications by completing the following questions. Any additional information you would like to provide beyond this form would be appreciated. Feel free to attach additional pages if necessary to answer completely any question below. Please email or snail mail this form to the address listed at the bottom of the page. All applications are due by May 1, 2015.

1. How do you rate the applicant's leadership ability or potential?
Superior ___ Above Average ___ Average ___ Fair ___

Comments:

2. Indicate traits and competencies which you believe the applicant possesses that would make the applicant a significant contributor to their chosen career field.

3. Is the applicant the kind of person you would like to employ or have as a member of your profession? Please comment.

4. In what capacity are you associated with the applicant?

Signature of reference

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